5 Logging Out

5.1 Logging out - Machines

There are two possible ways to log out a machine. The first way is to click once on the machine button. You will be sent to that machine card. At the bottom right corner of the card is a "**Logout**" button. Click on that button once, and the **CS Lab** card will be returned.   You will be presented with a field containing the students' User ID, students' name, etc.. and below that, an Alert box. It will state "Really check out *'Machine' #"* (Figure 5.1 below) There will be two choices. The first choice is "Cancel." Clicking on "Cancel" will ignore the request, and the **Logger** will resume normal functions. The second choice will be "OK." If you click here, the card will clear all fields, the machine button will become un-highlighted, and the machine card will send a flag to the **Lab Use** stack stating that this machine is now free for use.
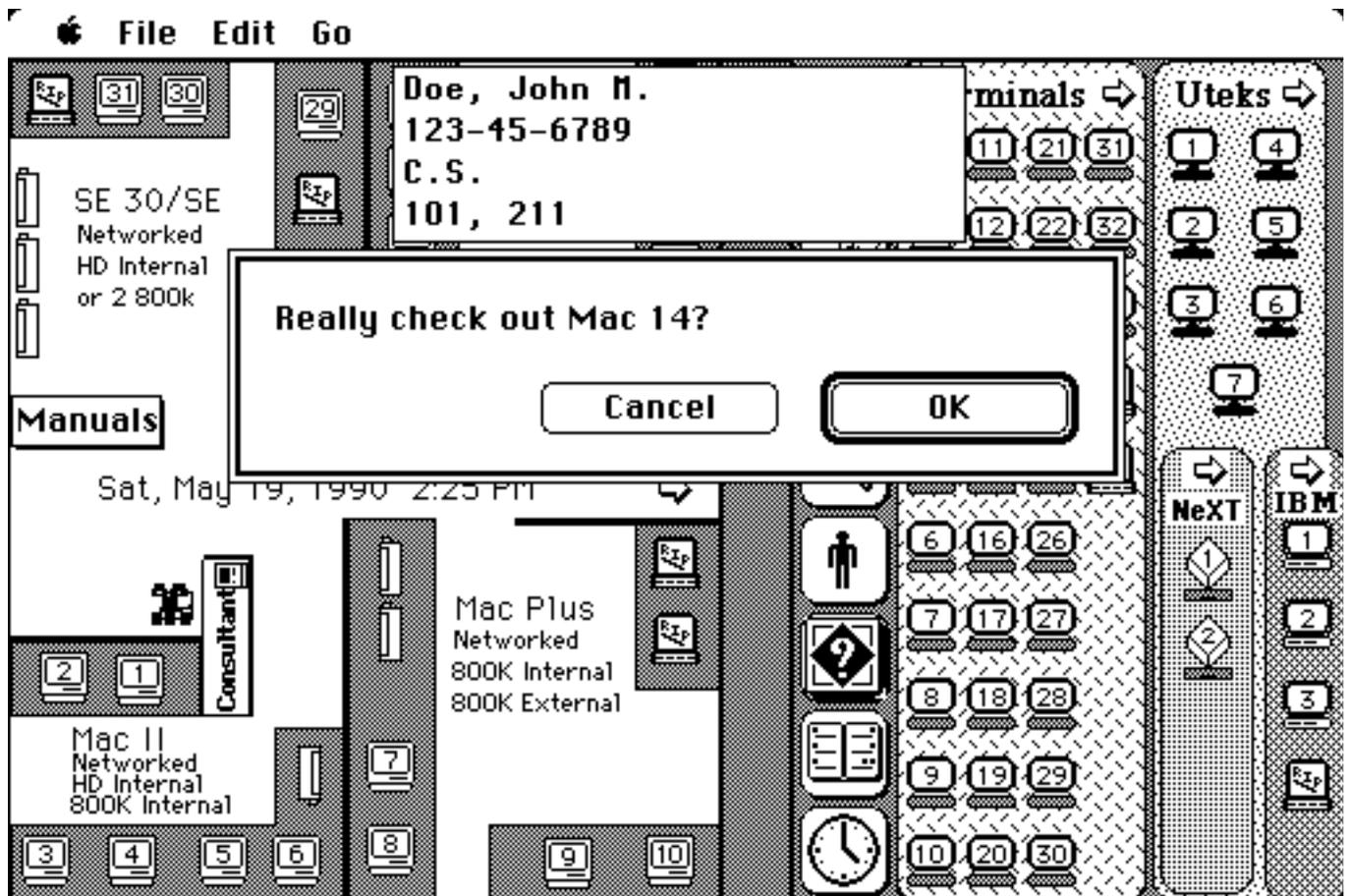
Figure 5.1 View of Logout Procedure - No software or comments

There will possibly be other fields below the Alert box. If any software or manuals were checked out to this student, they will have appeared in a field just underneath the Alert box (Figure 5.2 below). This field would contain anything that was checked out to the person, and would cause the **Logger** to beep, letting the user know that there was software checked out and to make sure that it is returned. If there are any comments on this students database card, they will appear in a field directly below the field for software (Figure 5.3 below). If either of these fields are empty, they will not appear. All this action occurs while still being located at the **CS Lab** card.
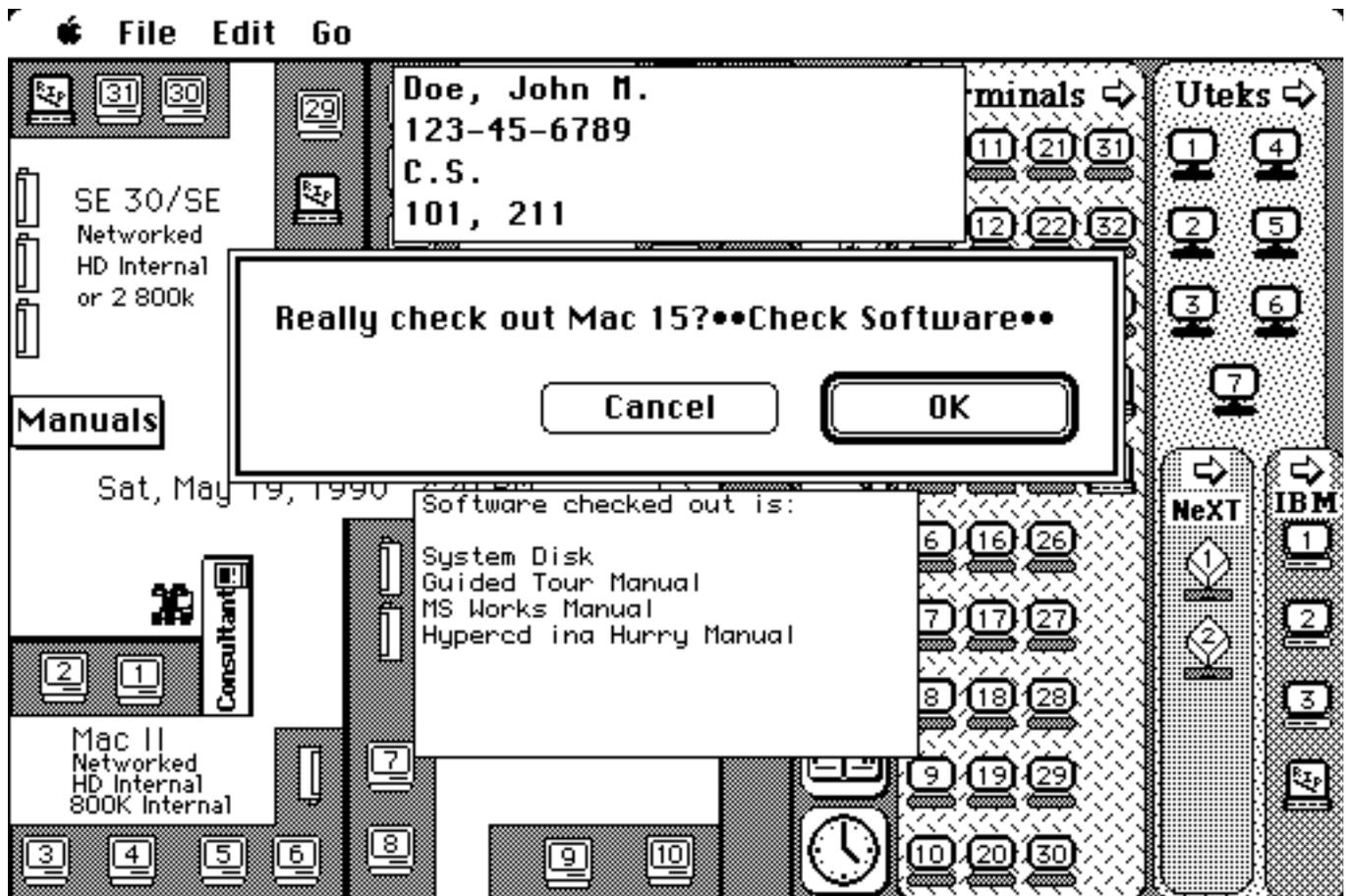
**Figure 5.2** View of Logout Procedure - No comments
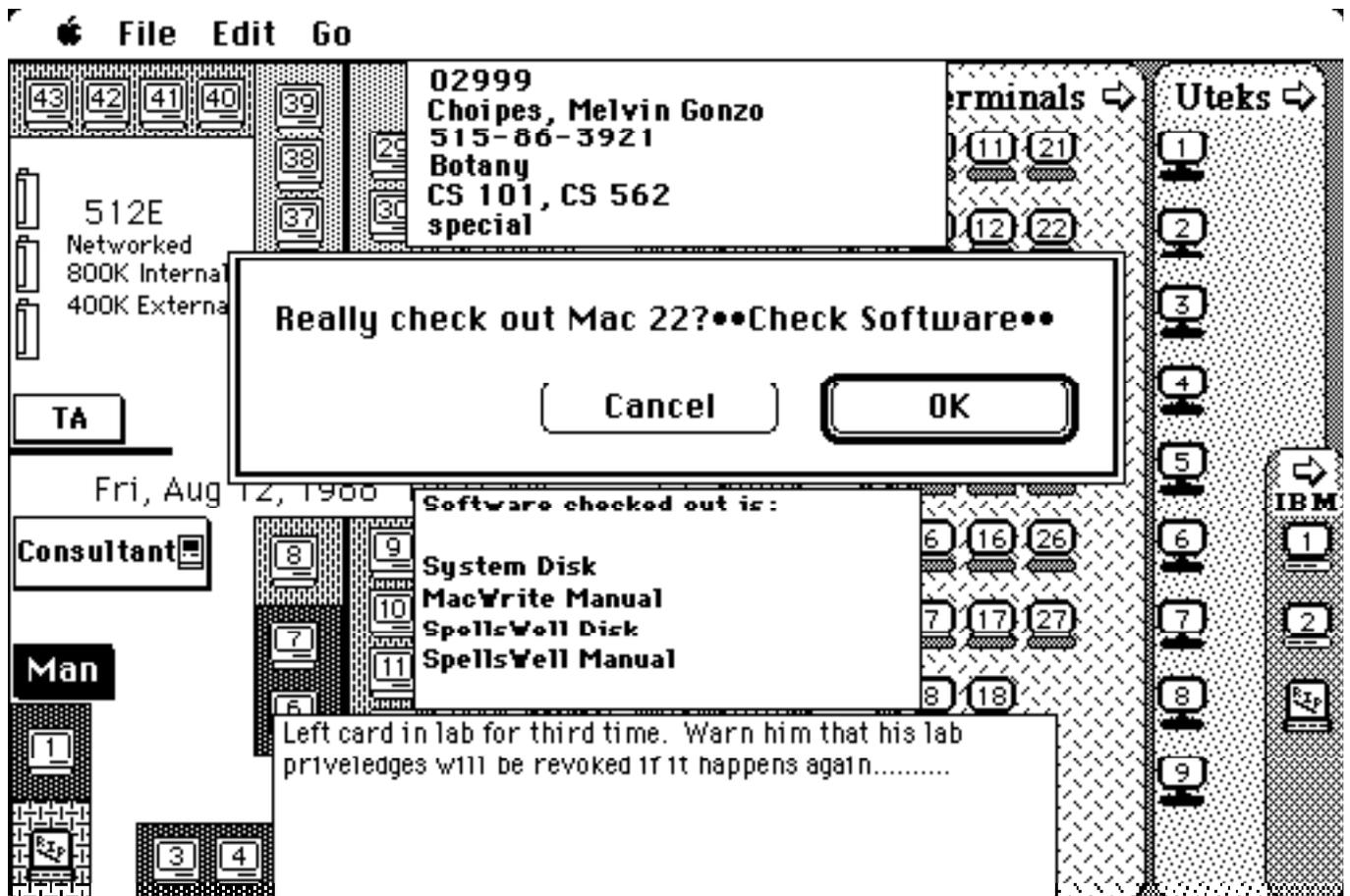
Figure 5.3 View of Logout Procedure - with Software and Comments

Another way to log a person out is to double click on the machine button on the **CS Lab** card. From that point on, events will occur in the same order as above.

5.2 Logging Out - Manuals

To log out a manual, first click on the **"Man"** button located on the **CS Lab** card. You will be presented with the Bookshelf card (Figure 5.4 below). Once there, either double click the correct manual button, or click once, and after being sent to the Manual card, click on the "Logout" button mentioned above (Figure 5.5 below). After that, the user will go through the same procedure as if the user was logging out a machine.
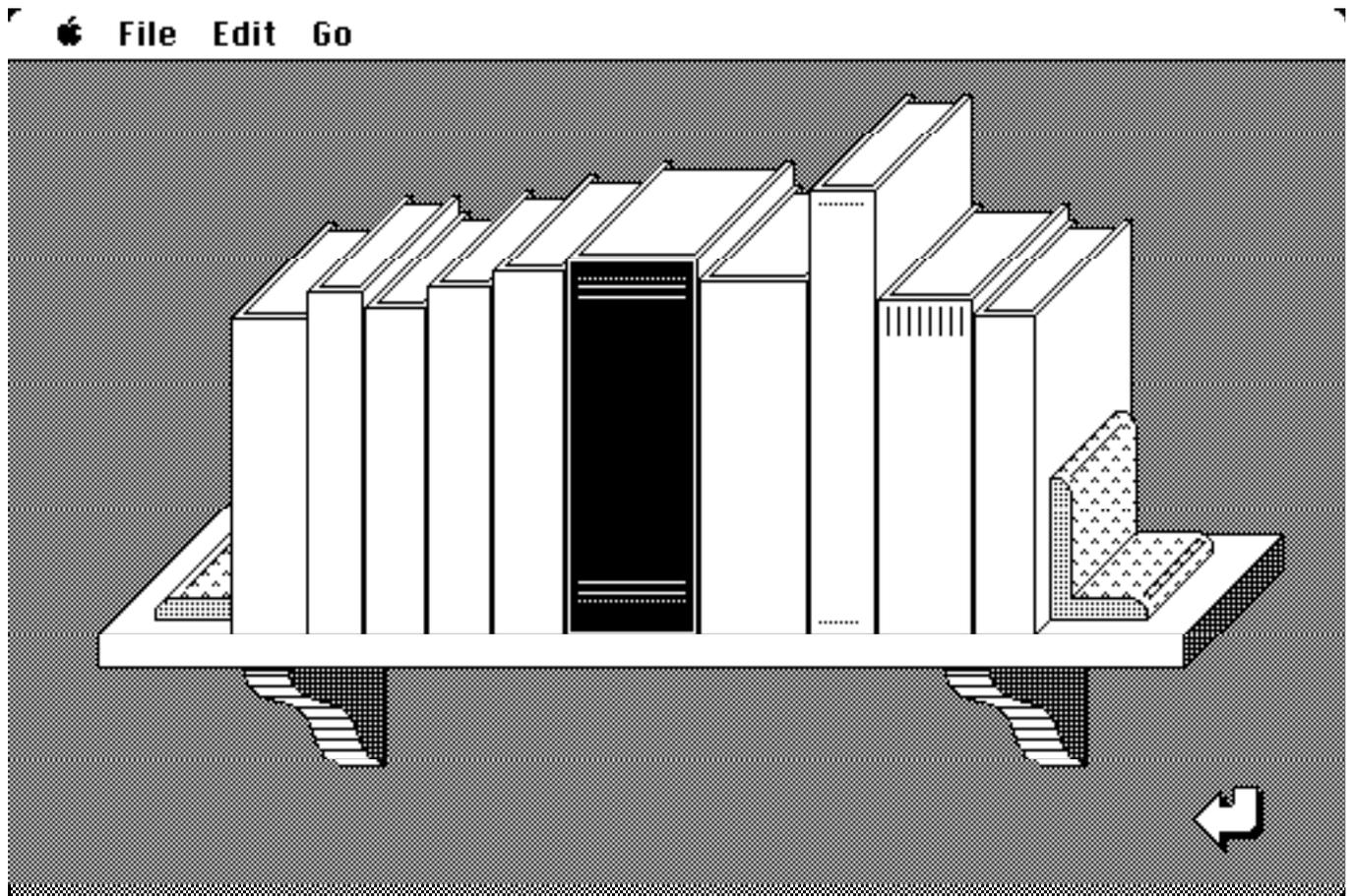
Figure 5.4 Bookshelf showing one Manual as being checked out (black)
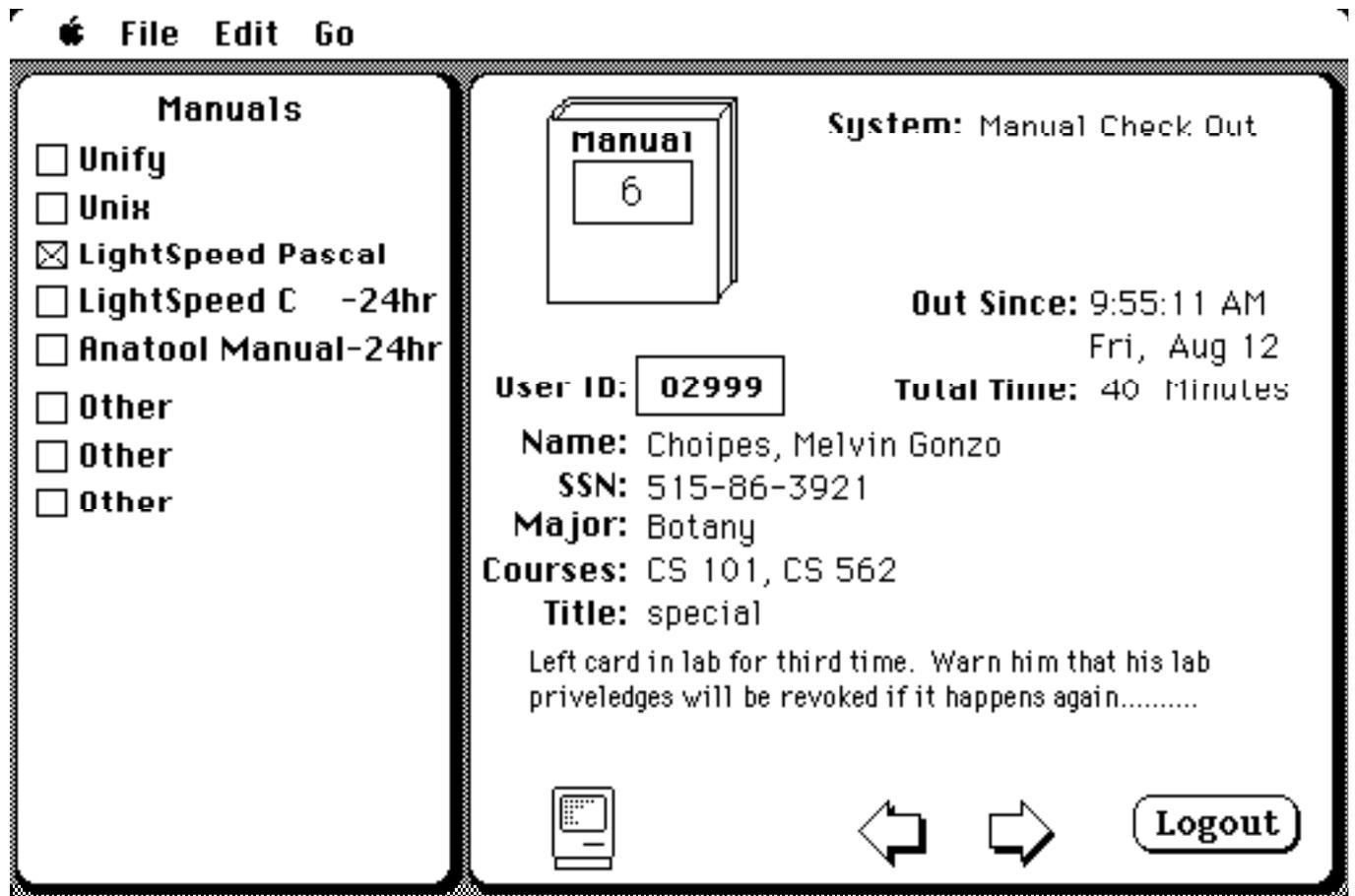
Figure 5.5 Manual card that is checked in